What Career is Right for Me?
Three Part Presentation Instructions
Use this format to present or explain a complex topic

Go to http://www.whatcareerisrightforme.com, and fill out the test. Then write a summary of what you learned using the format below.

3 Paragraphs

1st Paragraph > Introduction > 3-5 Sentences >
The main business of an introduction is to make sure the reader/listener knows what you're going to talk about. That's all you should do in the introduction. A common mistake is to launch right away into details, but this confuses your reader, who doesn't yet understand the main point you're trying to make, or what all those details refer to. In order to best introduce your essay, the Introduction itself is divided into three parts: (1) background information, (2) thesis sentence, (3) preview of main points.
For Example:
1. Today we researched _____.
2. This website was about _____.
3. In this essay we are going to discuss _____.

2nd Paragraph > Body > 5-10 sentences >
Compared to the introduction and conclusion, the main body should occupy more of the essay's space (about 60-70%) because here is where you explain in detail the main point you brought up in the introduction. Include specific details about what you learned. Don't make general or generic statements.
For Example:
1. The first career I was shown was _____.
2. Another career I was shown was _____.
3. The third career I was shown was _____.

3rd Paragraph > Conclusion > 3-5 sentences >
The purpose of the conclusion is to neatly summarize what you just discussed in the body. Never just end the presentation with the body. You need to restate what the point of the essay/presentation is. The conclusion basically mirrors your introduction.
For example:
1. In conclusion, today we discussed _____.
2. Using this website we learned _____.
3. We can use what we learned on this website to _____.

Source: http://www.odessa.edu/dept/english/mjordan/13013part.htm